

MEETING MINUTES
PRINCE'S LAKES TOWN COUNCIL
PRINCE'S LAKES TOWN HALL, 14 E LAKEVIEW DR, NINEVEH, IN 46164
April 18, 2022

COUNCILORS PRESENT: COUNCIL PRESIDENT GREG NELSON
VICE PRESIDENT MIKE GALLAMORE
COUNCILOR KAREN HARRISON
COUNCILOR PHILIP MONTARSI
COUNCILOR BRYAN TEARMAN

CLERK-TREASURER PRESENT: ERICA LYDEN-GIGER

TOWN ATTORNEY PRESENT: LEE ROBBINS

STAFF PRESENT:
UTILITES SUPT SCOTT BLACKWELL
PUBLIC WORKS SUPERVISOR MIKE MILLER

PUBLIC PRESENT:
TODD JONES – JCPL
STEPHEN LUNTER
ANTHONY GIGER
JEREMY PELL
LORI PELL
ANDREW TAMES

Council President Nelson called the meeting to order at 6:30 pm followed by the Pledge of Allegiance

GUEST SPEAKERS:

Todd Jones, Johnson County Public Library Trafalgar Branch Manager, spoke about the year-end review and upcoming programs the library is going to host. Mr. Jones also spoke about the new Clark Pleasant Library branch that opened this spring. The library has flexible meeting centers, Teen Center, Robotics Learning Lab, Adult Learning Center and Early Childhood Learning Center. The library is going to host New York Times Best Selling author, Craig Johnson, events for everyone of all ages and Hedgehog Hannah will bring exotic animals to the White River Branch.

PUBLIC FORUM:

Stephen Lunter asked the Council for a decision on his issue. Town Attorney Lee Robbins informed Mr. Lunter that he sent him a letter on April 11, 2022 explaining that in the ordinance each structure that does or can discharge wastewater has to have its own connection to the wastewater system. There is a limited exception in cases where there might be a structure behind another structure and cannot be accessed from a public road or existing easement. Mr. Robbins stated there are 2 connections, one at Mr. Lunter's house and one at the converted apartment garage and 2 are required, he does see where an exception can be made for his property. Mr. Lunter stated he doesn't feel it's right because he has one meter and is getting charged for 2. Mr. Robbins stated if he felt better another meter can be installed. Mr. Lunter wasn't happy and left.

Jeremy Pell asked the Council for a decision on his bill due to a water leak. Mr. Nelson stated he missed the last meeting and asked Mr. Pell to recap his issue. Mr. Pell explained he had a major water leak that was unknown to them until the meter was read and was contacted by the utility workers, and they had turned off the water. Mr. Pell still has a bill of \$953.85. Utilities Superintendent Scott Blackwell explained another similar situation happened where a credit was given. The Town's cost to treat the water and deliver it to residents cost \$3.00 per 1000 gallons, Mr. Pell's leak was 200,000 gallons, which would have cost \$600.00 to produce. After discussion, the Council decided to credit Mr. Pell \$353.85 and his penalties of \$69.73

- Council President Nelson made a motion to approve the credit amount of \$353.85 to Mr. Pell and to forgive his penalties of \$69.73 Councilor Montarsi seconded the motion and passed unanimously.

Andrew Tames with Trafalgar Youth Sports addressed the Council and stated there is a water leak between their valve and the pit. Mr. Tames wanted to know whose responsibility it is to fix the leak. He stated it's the Town's property, but the league helps maintain certain upkeep. Mr. Gallamore stated he feels like it is the Town's responsibility. Mr. Blackwell stated his plan is to run a new line to fix the leak. Councilor Bryan Tearman also said it's the Town's property and we need to fix it. Mr. Tames also said there is a runoff issue coming into the south parking lot off Nineveh Rd. Mr. Gallamore asked if there is a culvert. Public Works Supervisor Mike Miller stated there is a culvert and it is probably clogged. Mr. Tames also asked if the Town has any milling to put down at the ballpark to help around the concession stand and other places. Mr. Gallamore informed Mr. Miller to fix the culvert and then delivery millings to Mr. Tames at the ballpark.

APPROVAL OF MINUTES:

The approval of the March 21, 2022 meeting minutes will be postponed to be approved at the May 16, 2022 meeting due to email issues.

TOWN MARSHAL REPORT:

No report given at this time

WATER/WASTEWATER REPORT:

Superintendent Scott Blackwell presented the Council with his report. Mr. Blackwell informed the Council that Layman Boyd passed his water distribution license and is entitled to a \$1.00 raise. Mr. Blackwell would like to host a wastewater class with 8-10 guys and would like approval. Mr. Gallamore asked for a timeframe. Mr. Blackwell stated they can have they class June 9th and 10th Mr. Blackwell also stated they are going to start a fire hydrant flushing program this May and needs to order 10 fire hydrants. Mr. Gallamore informed Mr. Blackwell to order a total of 15. Mr. Blackwell also informed the Council that he had a construction meeting about the water tower in Trafalgar not filling properly and found valves that were not going the proper direction. Once the issue was fixed, pressure was restored and the tower filled properly. Mr. Blackwell believes the new pumps that were installed with the contingency money from the grant are still a necessary need for future growth. Mr. Blackwell informed the Council that he has purchased 24 grinder pumps at \$1400 each, which is less than what he has paid in the past, and he is going to need to purchase a new vehicle, but with inventory right now, it's hard to fine one. He asked for approval to purchase a new vehicle, he feels like the truck will be between \$45,000 and \$47,000.

After discussion,

- Council President Nelson made a motion to approve a \$1.00 raise for Layman Boyd effect April 15, 2022. Councilor Tearman seconded the motion and passed unanimously.
- Council President Nelson made a motion for Scott Blackwell to purchase a new vehicle for up to \$50,000.00. Councilor Montarsi seconded the motion and passed unanimously.

STREET DEPARTMENT REPORT:

Public Works Supervisor Mike Miller informed the Council that the mower he wanted to purchase last month is not available anymore, the price of the new model has gone up \$310.00 and asked the Council to approve the purchase of a Scag Turf Tiger II for \$14,079.00. Mr. Blackwell stated he wanted to purchase the old mower for the water department in the amount of \$6310. Council Vice President stated he would like the water department to absorb the extra cost associated with the mower. Clerk-Treasurer Erica Lyden-Giger stated MVH does not have enough funds to purchase the mower and that this purchase is an unbudgeted item. Mr. Gallamore stated to pay for the remaining portion to come out of the CCD fund. Mr. Miller also stated Eddie Fischer asked if the Town can help firm up the edge of the road by his restaurant.

After discussion,

- Council Vice President Gallamore made a motion to approve the purchase of a Scag Turf Tiger II in the amount of \$14,079.00 with a portion of the purchase to come out of the CCD fund. Council President Nelson seconded the motion and passed unanimously.
- Council Vice President Gallamore made a motion approve the street department to firm up the roadway in front of Eddie's Pizza. Councilor Montarsi seconded the motion and passed unanimously.

CLERK-TREASURER REPORT:

Clerk-Treasurer Erica Lyden-Giger presented Town claims and ask the Council for approval in the amount of \$131,844.93

- Council President Nelson made a motion to approve claims for the Town in the amount of \$131,844.93 Councilor Bryan Tearman seconded the motion and passed unanimously.

Mrs. Lyden-Giger presented Water & Wastewater claims and asked the Council for approval in the amount of \$263,272.75

- Council President Nelson made a motion to approve claims for the Water & Wastewater in the amount of \$263,272.75 Councilor Harrison seconded the motion and passed unanimously.

Mrs. Lyden-Giger presented the March 31, 2022 docket and asked the Council for approval in the amount of \$33,458.26

- Council President Nelson made a motion to approve the March 31, 2022 allowance docket in the amount of \$33,458.26. Councilor Phil Montarsi seconded the motion and passed unanimously.

Mrs. Lyden-Giger presented the April 14, 2022 allowance docket and asked the Council for approval in the amount of \$34,783.67

- Council President Nelson made a motion to approve the April 14, 2022 allowance docket in the amount of \$34,783.67. Councilor Phil Montarsi seconded the motion and passed unanimously.

ATTORNEY'S REPORT:

Mr. Robbins presented the Council with **ORDINANCE 2022-1 AN ORDINANCE OF THE PRINCE'S LAKES, INDIANA TOWN COUNCIL ELECTING TO USE ARPA GRANT FUNDS TO PROVIDE GOVERNMENT SERICES AND ADOTING A PLAN FOR APPROPRIATION AND DISTRIBUTION OF THOSE FUNDS.** Mr. Robbins explained the final ruling on the ARPA guidance states non-entitlement units can elect to use the revenue reduction allowance of \$10 million dollars for reporting purposes and the fund have to be committed by December 2024 and spent by December 2026.

After discussion,

- Council President Nelson made a motion to approve **ORDINANCE 2022-1 AN ORDINANCE OF THE PRINCE'S LAKES, INDIANA TOWN COUNCIL ELECTING TO USE ARPA GRANT FUNDS TO PROVIDE GOVERNMENT**

SERVICES AND ADOPTING A PLAN FOR APPROPRIATION AND DISTRIBUTION OF THOSE FUNDS. Councilor Tearman seconded the motion and passed unanimously.

Mr. Robbins also presented the Council with **ORDINANCE 2022-2 AN ORDINANCE TO REESTABLISH A CUMULATIVE CAPITAL DEVELOPMENT FUND AND MAXIMUM TAX RATE.** Mr. Robbins explained this is not a new tax, it is reestablished every year at .05 per \$100 of the assessed property value.

After discussion,

- Council President Nelson made a motion to approve **ORDINANCE 2022-2 AN ORDINANCE TO REESTABLISH A CUMULATIVE CAPITAL DEVELOPMENT FUND AND MAXIMUM TAX RATE.** Councilor Montarsi seconded the motion and passed unanimously.

Mr. Robbins updated the Council on the Monica Spears property. The mortgage company did not do anything they said they were going to do. Mr. Robbins is moving forward with the demolition order. He also stated he will contact Ms. Spears to see if she is willing to try and sell the property. Mr. Nelson stated he has been contacted by three different people wanting to purchase the property.

OLD BUSINESS:

Mr. Gallamore stated a few months ago there was discussion about making some changes to the personnel manual, and talked about allowing employees to be able to work 37.5 hour on rare occasions. Mr. Gallamore stated the work week is still 40 hours per week, that was not changed and it's not intended to be the norm to start working less than 40 hours regularly. Mr. Tearman asked what happens if an employee is out of time and has a medical emergency. Mr. Robbins stated if they've worked here long enough, they are eligible for FMLA and they employee can always go to the Council with an extraordinary circumstance and will be dealt with on a case-by-case basis.

Mr. Robbins explained all employees have a certain amount of paid time off. There was an interest in having some flexibility for employees who may run a half an hour late on a day or have to take a child to the dentist, and it was understood that it was the exception to the rule not the rule, that the department head can grant some leeway to the employee that they would not have to use their paid time off and not get in trouble for working less than 40 hours. Mr. Tearman asked if there was a way for them to make up their work, Mr. Blackwell stated they typically can. Mr. Tearman asked for clarification on overtime. Mrs. Lyden-Giger stated an employee must physically work over 40 hours to be eligible for overtime. Mr. Robbins explained the revision allows the department heads digression to allow their employees who are wanting to be paid less in a work week and not use their PTO for no more than 2.5 hours in a single work week. With the understanding it is to be sparingly used, and not to be the practice. Mr. Gallamore wanted to make it clear, the 40 hour work is has not changed and the 37.5 is supposed to be the exception. Mr. Blackwell stated Mrs. Miller's timecard the week is going to be 38.5 and she'd rather hang on to her sick time. Mr. Gallamore said that's fine on rare occasions. Mr. Robbins stated this is a good

time to try something new and if it starts being abused you can revise it. Mr. Tearman would like more time to review the entire employee manual before voting to approve.

After discussion,

- Council Vice President Gallamore made a motion to approve the revisions in the employee manual. Council President Nelson seconded the motion, Councilor Harrison voted yes, Councilor Montarsi voted Yes, Councilor Teaman voted no, Council President Nelson voted yes, Council Vice President voted yes.

NEW BUSINESS:

Mr. Tearman would like to have a large monitor in Town Hall to be able to use at Council meetings and other trainings to show information. Mrs. Lyden-Giger said she can look into that. Mrs. Lyden-Giger also said she'd like to get a quote to fix the broken concrete outside of Town Hall.

Discussion was made and dates were set for the Community Yard Sale on June 11, 2022 and Town Clean Up Day on June 18, 2022

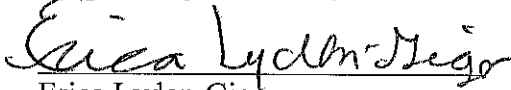
Mr. Gallamore would like to have a planning session to discuss improving parks, building a new basketball court, getting new playground equipment, and a nice LED sign. Mr. Gallamore would like the Councilmembers to think about they would like to do.

Mr. Tearman asked if there a department head and Council liaison currently. Discussion was made about stating that program.

Discussion was made about adding a feature story on the website. Mr. Montarsi would like to head that project.

Council Vice President Gallamore made a motion to adjourn. Councilor Montarsi seconded the motion and carried unanimously. The meeting adjourned at 9:13pm

Respectfully submitted,


 Erica Lyden-Giger
 Clerk-Treasurer


Council:


 Council President Greg Nelson


 Council Vice President Mike Gallamore


 Councilor Karen Harrison


 Councilor Philip Montarsi


 Councilor Bryan Tearman