

MEETING MINUTES
PRINCE'S LAKES TOWN COUNCIL
PRINCE'S LAKES TOWN HALL, 14 E LAKEVIEW DR, NINEVEH, IN 46164
DECEMBER 20, 2021

COUNCILORS PRESENT: COUNCIL PRESIDENT GREG NELSON
VICE PRESIDENT MIKE GALLAMORE
COUNCILOR KAREN HARRISON
COUNCILOR TROY MEADOWS
COUNCILOR PHILIP MONTARSI

CLERK-TREASURER PRESENT: ERICA LYDEN-GIGER

TOWN ATTORNEY PRESENT: LEE ROBBINS

STAFF PRESENT: MARSHAL GREG SOUTHERS
WATER SUPT SCOTT BLACKWELL
MARK BROOKS

PUBLIC PRESENT: NONE

Council President Greg Nelson called the meeting to order at 6:30 pm followed by the Pledge of Allegiance

APPROVAL OF MINUTES:

- Council President Nelson made a motion to approve the November 15, 2021 Regular Meeting minutes and November 19, 2021 Adoption Hearing minutes. Councilor Troy Meadows seconded the motion and passed unanimously.

STREET DEPARTMENT REPORT:

Street Laborer, Mark Brooks address the Council and asked permission to take the new dump truck to Ziebart to get undercoated.

- Council Vice President Mike Gallamore made a motion to approve getting the new dump truck undercoated at Ziebart in Greenwood. Councilor Phil Montarsi seconded the motion and passed unanimously.

TOWN MARSHAL REPORT:

Marshal Greg Southers informed the Council that after getting a new alternator installed on his police vehicle it is now in need of additional repairs. Would like permission to get the vehicle fixed. Officer Hanlin's vehicle has been in the shop multiple times. Marshal Southers wanted the Council to know these vehicles have a known issue and they will start costing a lot of money to fix. Councilor Montarsi asked Marshal Southers to inquire about a possible trade in while his vehicle is in the shop. Marshal Southers said vehicles are very hard to find at this time. He also wanted to inform the Council that Officer Coffey is going to take the extra Christmas donations to Kentucky to help the tornado victims.

- Council Vice President Gallamore made a motion to allow Marshal Southers to get his police vehicle repaired. Council President Nelson seconded the motion and passed unanimously.

WATER/WASTEWATER REPORT:

Superintendent Scott Blackwell presented the Council with his report. Mr. Blackwell wanted clarification on how much utility employees get paid for plowing snow. After discussion, utility employees will be a backup to the street department for snow plowing and get paid their regular hourly salary. Clerk-Treasurer Erica Lyden-Giger asked how much workers who plow snow get paid. Mr. Blackwell reminded the Council that Kyle Rash will be retiring on December 31, 2021 and he will be having a retirement party for him. He has hired Trevor Adkins to replace Mr. Rash and he is very impressed so far with Mr. Adkin's work.

Mr. Blackwell also stated replacing the old meters to the new meters has greatly financially impacted the Town. November 2020 vs November 2021 was an \$18,000 increase in revenue. Mr. Gallamore stated when he first asked the previous utilities superintendent to measure efficiency it was at 55%, now after the new meters and the work repairing the old system, we are at 80% efficiency. Mr. Gallamore also stated that the more pressure put on the lines the more leaks we are going to have. The system is 52 years old and Mr. Blackwell's crew is replacing lines when there is a leak.

Mr. Blackwell informed the Council that he and Mr. Gallamore meet with Camp Atterbury and a representative from Department of Defense about a non-compete grant. The grant is a 90/10 grant and it is just for the design and engineering to build a redundancy for the Town of Edinburgh to tie into our water lines. We also have the opportunity to get reimbursed our 10% portion with any Town, Elected Official and Attorney fees that we incur. Mr. Gallamore asked the Council to authorize him to sign and documents, and be the Councils representative with the Department of Defense grant. Mr. Gallamore also stated the Council needs to have another planning session in January.

After discussion,

- Council Vice President Gallamore made a motion to approve paying snow plow employees \$18.00 per hour. Council President Nelson seconded the motion and passed unanimously.
- Council President Nelson made a motion to authorize Vice President Mike Gallamore to be the Council representative and signing agent for the Department of Defense grant. Councilor Troy Meadows seconded the motion and passed unanimously.

CLERK-TREASURER REPORT:

Clerk-Treasurer Erica Lyden-Giger presented Town claims and ask the Council for approval in the amount of \$206,813.36

- Council President Nelson made a motion to approve claims for the Town in the amount of \$206,813.36 Councilor Meadows seconded the motion and passed unanimously.

Mrs. Lyden-Giger presented Water & Wastewater claims and asked the Council for approval in the amount of \$416,508.19

- Council President Nelson made a motion to approve claims for the Water & Wastewater in the amount of \$416,508.19 Councilor Montarsi seconded the motion and passed unanimously.

Mrs. Lyden-Giger informed the Council that after speaking with auditor Brooke Nelson, from State Board of Accounts, through the audit, she found out that the Council was supposed to be signing a payroll allowance docket each month. She presented an allowance docket for the entire year, minus the current payroll and asked the Council for approval in the amount of \$844,284.60

After discussion,

- Council President Nelson made a motion to approve the allowance docket in the amount of \$844,284.60 Councilor Meadows seconded the motion and passed unanimously.

Mrs. Lyden-Giger presented the current allowance docket and asked the Council for approval in the amount of \$32,320.48

- Council President Nelson made a motion to approve current allowance docket in the amount of \$32,320.48. Councilor Meadows seconded the motion and passed unanimously.

Mrs. Lyden-Giger presented the Council with claims for:

- Pay application #17 in the amount of \$174,377.01 The work for this pay application includes all change order No. 6 work for the packaged booster station with the exception of retainage
- Division A (Phoenix) Pay Application #18 (Final) – Amount due is \$11,194.84. This pay application is for final retainage.
- Council President Nelson made a motion to approve Pay Application #17 in the amount of \$174,377.01 and Pay Application #18 in the amount of \$11,194.84. Councilor Montarsi seconded the motion and passed unanimously.

Mrs. Lyden-Giger also presented the Council with **Resolution 2021-11 A RESOLUTION TO CLOSE AND TRASNFER FUNDS** the following dormant funds to be closed:

Close these funds:

211 Park No reverting Operating	\$173.18
241 Unsafe Building	\$1183.96
270 Walking Trail	\$1406.72
271 Culvert Fund	\$2278.99
290 Grant Fund Monies	\$182.46
470 K-9 Fund	\$192.34

Transfer to:

204 – Park & Recreation Operating
101 – Miscellaneous Other Revenue
204 – Park & Recreation Operating
201 - Miscellaneous Other Revenue
101 – Miscellaneous Other Revenue
101 – Miscellaneous Other Revenue

The following transfers to be made:

201 001 131 MVH- Employer Health & Vison Insurance total: \$1381.66

To:

204 001 222 – Park – Repair & Maintenance Supplies	\$191.06
204 001 230 – Park – Supplies	\$390.94
204 001 352 – Park – Trash Removal Service	\$799.86

- Council President Nelson made a motion to approve **Resolution 2021-11 A RESOLUTION TO CLOSE AND TRASNFER FUNDS** Councilor Montarsi seconded the motion and passed unanimously.

Mrs. Lyden-Giger stated American Legal is still in the process of codifying ordinances. Mr. Gallamore asked Mr. Montarsi if he was able to contact Kevin Harrison about the ordinances he was wanting to update, Mr. Montarsi said he will follow up with Mr. Harrison.

Mrs. Lyden-Giger also present the Council with the 1782 Notice and stated that something will need to be done with MVH with the way claims are paid out of it or the way it is appropriated. The Department of Local Government Finance sent the 1782 Notice and if something is not done with MVH, the fund will run out of money. Mrs. Lyden-Giger believes one of the issues is the way the fund has been over appropriated in the past. MVH does not spend as much money that has been appropriated and perhaps moving employees out of MVH and paying them out of another fund will help.

ATTORNEY’S REPORT:

Town Attorney Lee Robbins presented the Council with salary Ordinance 2021-9. Mr. Gallamore said the Council had budgeted 3% for raises, but the new public works manager will not start out at \$23.15 per hour as listed. Mr. Robbins explained that amount is the ceiling not the floor, so they can pay less than \$23.15 per hour just not anymore.

Mr. Gallamore said the Council wanted to give premium pay to employees and he thought they included the Clerk-Treasurer. Mr. Robbins stated elected officials compensation cannot be changed in the year in which it was paid. We wanted to pay premium pay in 2021, but could not increase any elected officials pay in 2021. It is an Indiana State statute. The exception to the statute is elected officials can get paid for educational certifications and longevity that does not get tacked onto future compensation. Mr. Gallamore asked they had included the Clerk-Treasurer in

the ARP premium pay, Mr. Robbins said no because the current salary could not be changed. Mr. Montarsi asked Mr. Robbins what are the options to giving the Clerk-Treasurer compensation. Mr. Robbins stated the Council can pay additional money to the Clerk-Treasurer for receiving certifications for advanced training and education and longevity. Mrs. Lyden-Giger informed the Council that she will receive her first certification in 2022. It takes 2 years and several hours of training to receive a certification.

- Council President Nelson made a motion to approve salary Ordinance 2021-9. Councilor Meadows seconded the motion and passed unanimously

Mr. Robbins also present the Council with the Annual Certification of the Prince's Lakes Town Council Member of Compliance with Town Resolutions 2012-2 and 2012-3 and Indiana Code Chapters 36-1-20.2 and 36-1-21 for them to sign.

OLD BUSINESS:

Mr. Robbins spoke with Monica Spears about getting her property cleaned up. Ms. Spears said she has no interest in the property and just wants to get her stuff. Ms. Spears also gave permission for someone from the Town to enter the home. Mr. Robbins is going to send her a letter the first week of January stating she gave permission to enter and for her intent to clean the property. Building Inspector, Tom Thompson inspected the house and it is structurally sound. Mr. Gallamore would like Mr. Robbins to move forward to get this abandoned property cleaned.

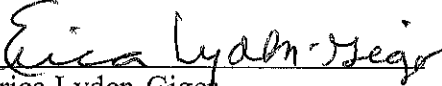
NEW BUSINESS:

Council Vice President Gallamore said he would like to get the lights at the walking trail purchased this year.

- Council Vice President Gallamore made a motion to purchase 6 additional lights at the walking trail. Councilor Montarsi seconded the motion and passed unanimously


Council President Nelson made a motion to adjourn. Councilor Meadows seconded the motion and carried unanimously. The meeting adjourned at 8:05 pm

Respectfully submitted,


Erica Lyden-Giget
Clerk-Treasurer

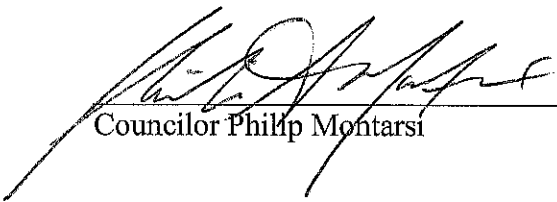
Council:


Council President Greg Nelson


Council Vice President Mike Gallamore


Councilor Karen Harrison


Councilor Troy Meadows


Councilor Philip Montarsi