

MEETING MINUTES
PRINCE'S LAKES TOWN COUNCIL
PRINCE'S LAKES TOWN HALL, 14 E LAKEVIEW DR, NINEVEH, IN 46164
December 21, 2020

COUNCILORS PRESENT: COUNCIL PRESIDENT GREG NELSON
COUNCILOR TROY MEADOWS
COUNCILOR KAREN HARRISON

COUNCILORS VIA PHONE: VICE PRESIDENT MIKE GALLAMORE
COUNCILOR PHILIP MONTARSI

CLERK-TREASURER PRESENT: ERICA LYDEN-GIGER

TOWN ATTORNEY VIA PHONE: LEE ROBBINS

STAFF PRESENT: NONE

PUBLIC PRESENT: NONE

Council President Nelson called the meeting to order at 6:30 pm followed by the Pledge of Allegiance

PUBLIC FORUM: *Due to rising concerns with Covid-19 PUBLIC FOURM was closed

APPROVAL OF MINUTES:

- Council President Nelson made a motion to approve the November 16, 2020 Regular Meeting minutes. Councilor Meadows seconded the motion and passed unanimously.

TOWN MARSHAL REPORT:

Marshal Greg Southers emailed Council his report

WATER/WASTEWATER REPORT:

Superintendent Scott Blackwell emailed Council his report

STREET DEPARTMENT REPORT:

Superintendent Arec Burton emailed Council his report

Council President Nelson presented the Council with bids for a new fence for the ball diamond.

Truster Building & Fence bid for - \$3250.00

Imperial Fencing bid for - \$6075.00

After discussion;

- Council Vice President Gallamore made a motion to accept bid from Truster Building and Fence in the amount of \$3250.00. Council President Nelson seconded the motion and passed unanimously.

Council President Nelson spoke to the Council about the need to have a Zoom account for possible future meetings.

After discussion;

- Council President Nelson made a motion to create a Zoom account, Councilor Montarsi seconded the motion and passed unanimously.

Council President Nelson presented to the Council claims from HWC, Water & Wastewater, and Town as listed.

After discussion;

- Council President Nelson made a motion to approval all claims listed, Councilor Harrison seconded the motion and passed unanimously.

- HWC Claims Division A (Phoenix) Pay App #9 - \$52,510.29
- Division B (Sub-Surface of Indiana) Pay App #8 - \$132,311.25
- Division A Change Order #3 - \$12,618.00
- Indiana Finance Authority (IFA) Water Audit Agreement
- SRF Request #1 – Asset Management Plan for HWC \$1750.00
- Approval of Water & Wastewater Claims - \$394,808.92
- Approval of Town Claims - \$270,791.45

CLERK-TREASURER REPORT:

Clerk-Treasurer Erica Lyden-Giger presented the Council with **RESOLUTION 2020-02 A RESOLUTION TO TRANSFER FUNDS**. Mrs. Lyden-Giger informed the Council that she, Steve Brock, Council Vice President Gallamore and Utility Superintendent Scott Blackwell had a meeting and discussed closing Fund 623 Grinder Pump Replacement and transferring the funds into 622 Wastewater Depreciation Fund. She asked the Council to approve the transfer resolution.

After discussion;

- Council Vice President Gallamore made a motion to adopt Resolution 2020-02 as presented. Councilor Montarsi seconded the motion and passed unanimously.

Clerk-Treasurer Erica Lyden-Giger presented the Council with **RESOLUTION 2020-03 AUTHORIZING AND APPROVING THE TOWN'S PARTICIPATION IN THE INDOT 2020-2 COMMUNITY CROSSINGS MATCHING GRANT PROGRAM AND AUTHORIZING THE COUNCIL PRESIDENT TO SIGN ALL RELATED DOCUMENTS.**

Mrs. Lyden-Giger informed the Council that INDOT is very strict about how documents need to be signed. If they are not signed correctly, INDOT will reject them and send them back. They will allow one council member to sign on behalf of the entire Council as long as it is done in a resolution.

After discussion;

- Council President Nelson made a motion to adopt Resolution 2020-03 as presented. Councilor Meadows seconded the motion and passed unanimously.

Clerk-Treasurer Erica Lyden-Giger presented the Council with **RESOLUTION 2020-04 A RESOLUTION TO TRANSFER FUNDS.** Mrs. Lyden-Giger needs to transfer \$1,389.81 from Park Workers Comp and Liability into Park Supplies for \$741.59 and Park Repairs and Maintenance for \$648.22 to bring those accounts to a zero balance. Those appropriations were not appropriated enough for 2020.

After discussion;

- Council President Nelson made a motion to adopt Resolution 2020-04 as presented. Councilor Meadows seconded the motion and passed unanimously.

NEW BUSINESS

Council Vice President Gallamore spoke with the Council about increasing the Payment In Lieu Of Taxes, or PILOT to be increased to the maximum amount allowed by the Utility, \$47,082.86. Mr. Gallamore spoke of how those funds can help fund and improve our parks and fund other projects. The funds can also be used to resurface the basketball court to help Pickleball players. Mr. Gallamore informed the Council that he is not ready to make a motion, but wants the Council to be aware of what he would like the Council to do. After discussion, Mr. Nelson spoke and wanted the Councilors to have all their information ready for when they speak on the issue again.

Town Attorney Lee Robbins informed the Council they need to vote on the Salary Ordinance, which includes Schedule A compensation, take home vehicles and clothing allowance language. Mr. Gallamore spoke about his research for salary comparison to other municipalities. The Town's department heads are in the upper middle to highest salary range for municipalities in our area. The Town's Clerk-Treasurer's salary is in the lowest salary range in those same communities. Only two municipalities were lower.

After discussion;

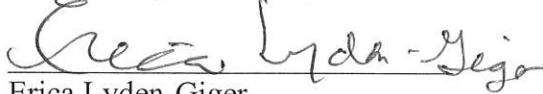
- Council President Nelson made a motion to adopt salary Ordinance 2020-05 as presented. Councilor Harrison seconded the motion and passed unanimously.
- Council President Nelson made a motion to suspend the rules and adopt on second and final reading.

Clerk-Treasurer Erica Lyden-Giger spoke about the need to renew the Town's insurance. The insurance representative previously emailed the Council with all related documents. The renewal amount will go from \$62,998 to \$64,555.

- Council President Nelson made a motion to renew the Town's insurance with Trident for \$64,555. Councilor Montarsi seconded the motion and passed unanimously.

Council President Nelson made a motion to adjourn. Councilor Meadows seconded the motion and carried unanimously. The meeting adjourned at 7:27 pm

Respectfully submitted,


Erica Lyden-Giger
Clerk-Treasurer

Council:


Council President Council President Nelson

Council Vice President Mike Gallamore


Councilor Troy Meadows


Councilor Philip Montarsi


Councilor Karen Harrison