

**MEETING MINUTES**  
*PRINCE'S LAKES TOWN COUNCIL*  
**PRINCE'S LAKES TOWN HALL, 14 E LAKEVIEW DR, NINEVEH, IN 46164**  
**January 18, 2022**

COUNCILORS PRESENT: COUNCIL PRESIDENT GREG NELSON  
VICE PRESIDENT MIKE GALLAMORE  
COUNCILOR KAREN HARRISON  
COUNCILOR TROY MEADOWS  
COUNCILOR PHILIP MONTARSI

CLERK-TREASURER PRESENT: ERICA LYDEN-GIGER

TOWN ATTORNEY PRESENT: LEE ROBBINS

STAFF PRESENT: MARSHAL GREG SOUTHERS  
WATER SUPT SCOTT BLACKWELL  
MARK BROOKS

PUBLIC PRESENT: STEVE MCCONNELL  
LAYMAN BOYD  
RICHARD HANLIN  
ANDREW TAMES

Councilor Greg Nelson called the meeting to order at 6:30 pm followed by the Pledge of Allegiance

Councilor Greg Nelson opened the meeting stating it was the first meeting of year and asked for nominations for Council President and Vice President.

- Councilor Gallamore made a motion to nominate Greg Nelson as Council President. Councilor Meadows seconded the motion and passed unanimously
- Council President Nelson made a motion to nominate Mike Gallamore as Council Vice President. Councilor Montarsi seconded the motion and passed unanimously

**PUBLIC FORUM:**

Steve McConnell with Morgan Insurance presented the Council with the 2022 Insurance renewal.

After discussion; Mr. McConnell is going to reevaluate the amount of the deductible to \$5,000 and \$7,500 to see how much of a difference in premium the Town could save. Mr. McConnell is also going to remove the 2 water towers on Camp Atterbury, and the sports tower to see how much in premium the Town could save.

After discussion;

- Council President Nelson made a motion to approve the 2022 Morgan Insurance premium as presented for a total payment of \$79,243. Council Vice President Gallamore seconded the motion and passed unanimously.

Andrew Tames, Vice President of Prince's Lakes Little League informed the Council that Prince's Lakes Little League and Trafalgar Little League are going to combine to form Indian Creek Youth Sports League. Both leagues are having issues running their programs and combining the two leagues will help keep youth sports in both towns. In 2021 Prince's Lakes only had 8 team and Trafalgar had 27 teams. Mr. Tames asked the Council if this combined league were to happen, if they Town would still continue to help the league with maintenance and paying for utilities. The Council agreed to continue to help the league with maintenance and paying for utilities. Mr. Gallamore stated it was good idea to keep youth sports in the area and it will good for the community. Mr. Gallamore also said in one on the Council's planning session, upgrading the parks was one of their priorities. Marshal Southers stated he feels it's a great way to help the little league. Mr. Tames stated the old concession stand building houses their materials and there is an old shed that needs torn down. Marshal Southers would also like to set up a meeting with Mr. Tames to make sure parking boundaries are set properly.

#### **APPROVAL OF MINUTES:**

- Council President Nelson made a motion to approve the December 20, 2021 Regular Meeting minutes. Councilor Meadows seconded the motion and passed unanimously.

#### **TOWN MARSHAL REPORT:**

Marshal Greg Southers informed the Council that there is a house bill trying to be passed that will allow Cities and Towns to be able to decide how many reserve officers they can have. Marshal Southers spoke about getting the license plate reader system. The system helps with stolen cars and drug offenders. He is going to purchase 2 cameras, one at Nineveh Road and one at Howard Prince Drive. Nineveh Township Trustee is supposed to donate \$1700 - \$1800 to the Prince's Lakes Police Department to help pay for the license plate reader system. The camera for the system is \$2,250.00. Marshal Southers is going to verify the annual cost.

#### **WATER/WASTEWATER REPORT:**

Superintendent Scott Blackwell informed the Council that the water utility produced 252 million gallons of water and sold \$1.44 million of water in 2021. Mr. Blackwell would like to start targeting certain streets that typically have a lot of leaks and replace water lines before they start

having more leaks. He will contact SSI to get a quote to help with the program. Mr. Gallamore said it is a good idea and being proactive is more cost effective and would like Mr. Blackwell to coordinate with the road paving so they don't have to dig up newly paved roads.

Mr. Blackwell also wants to contact a company to see what the one-million-gallon reservoir will cost to get inspected. Layman Boyd and Kevin Wilson are going to take another class in February to help with their certification.

Mr. Blackwell informed the Council that Franklin DPW is selling their old single axel vac truck for \$10,000.00 They have a lot of utilities in smaller areas and having a smaller vac truck would help a lot in their daily work. Mr. Blackwell and Mr. Boyd are going to Franklin to have the truck inspected to see if it is worth it.

Mr. Blackwell explained a situation regarding timecards that needed to be clarified. An employee came in on Sunday to finish a project and worked for one hour. When Mr. Blackwell gave the Clerk-Treasurer the employee's timecard he wrote 2 hours for Sunday, he felt the employee went above and beyond and wanted to acknowledge it. Mr. Blackwell gave all Council Members a letter of recognition for the employee. Mrs. Lyden-Giger stated she can't pay more than hours worked on the timecard and wants to clarify the policy. Mr. Gallamore explained the on-call situation in length in the new employee manual. If on-call/weekend employees have to call in another employee to help on a job, both employees would qualify for the 2-hour minimum. In Mr. Gallamore's opinion, other employees outside of those on-call, are not entitled to the 2-hour minimum and are entitled to hours worked. Mr. Gallamore stated Mr. Blackwell appreciated the effort of the employee and wanted to compensate her for it. Mr. Blackwell read the policy and he thought it fit the situation. Mrs. Lyden-Giger read the policy and said the situation does not fit the policy. Mr. Blackwell said if that is not the right way to do it, then he is good with it, he will find other ways to acknowledge. Mr. Robbins stated you have a utility superintended that is appreciative of an employee that he was trying to be generous to her by compensating her. Mrs. Lyden-Giger's primary function for Prince's Lakes is to review claims. The clerk-treasurer is the fiscal officer who is to review all claims, payroll and all others and make sure they are valid. The Council is to rely on your clerk-treasurer and if anything is wrong with the claim, it shouldn't be on the docket. Mrs. Lyden-Giger did exactly what she was supposed to do. Mr. Robbins stated he looked at the policy and he understands what Mr. Blackwell was trying to do. Mr. Blackwell read the policy and if a utility employee comes in on the weekend to do deal with an emergency, they get paid the 2-hours and Mr. Blackwell felt this situation was the same situation. Mr. Robbins stated there is a line in the policy that states: "Town Employees called out to respond to emergencies will be compensated pursuant to the Evening and Weekend Call compensation policies." The Evening and Weekend Call Compensation is the 2-hour minimum. Mr. Robbins asked Mr. Blackwell if the employee was called out to respond to an emergency and Mr. Blackwell stated no and Mr. Robbins stated then the Evening and Weekend Call Compensation does not apply and the employee should get paid for exactly the time she worked. Mr. Robbins also stated that the issue is everyone is doing a really good job following policy and wanting to acknowledge employees doing a job well done. Mr. Robbins also stated that Mr. Blackwell is the best public works superintendent he has worked with and turned around the utility that was not in good shape. Mr. Blackwell asked the Council, if he has to call in an administrative worker and deem it an emergency situation, does that qualify for the 2-hours minimum? Mr. Blackwell asked who makes that call if it's an emergency? He feels like he is the one to make that call whether it is an emergency or not. Mr. Robbins stated if someone were to be called in for a real emergency then they would be entitled to the 2-hour minimum.

**PUBLIC WORKS REPORT:**

Mark Brooks informed the Council that he needs to purchase a load and sand and 3 solar lights. Mr. Nelson told Mr. Brooks that it is in his budget to be able to purchase those items.

Councilor Montarsi stated that he feels Mr. Brooks pay is too low, and would like to adjust it. Seasonal employees who plow snow are making more than our regular part time employee. Mr. Montarsi said Mr. Brooks is doing a great job. Mr. Nelson said he feels he should get paid what seasonal employees are getting paid for plowing snow. Clerk-Treasurer Erica Lyden-Giger informed the Council they are talking about giving Mr. Brooks a \$3.75 raise when they didn't budget for that. Town Attorney Lee Robbins stated they would have to go for an additional appropriation in order to change the budgeted appropriation. Mr. Gallamore stated when anyone plows snow, they need to be making \$18.00 and Mr. Brooks is not making that at this time. Mr. Gallamore also stated that in the summer, part time help does not need to make \$18.00, and he and Mrs. Lyden-Giger will look over the budget.

**CLERK-TREASURER REPORT:**

Clerk-Treasurer Erica Lyden-Giger presented Town claims and ask the Council for approval in the amount of \$146,813.23

- Council President Nelson made a motion to approve claims for the Town in the amount of \$146,813.23 Councilor Meadows seconded the motion and passed unanimously.

Mrs. Lyden-Giger presented Water & Wastewater claims and asked the Council for approval in the amount of \$312,967.02

- Council President Nelson made a motion to approve claims for the Water & Wastewater in the amount of \$312,967.02 Councilor Meadows seconded the motion and passed unanimously.

Mrs. Lyden-Giger presented the January 6, 2022 allowance docket and asked the Council for approval in the amount of \$34,876.82

- Councilor Meadows made a motion to approve January 6, 2022 allowance docket in the amount of \$34,876.82. Councilor Montarsi seconded the motion and passed unanimously.

Mrs. Lyden-Giger presented the January 20, 2022 allowance docket and asked the Council for approval in the amount of \$31,795.77

- Council President Nelson made a motion to approve January 20, 2022 allowance docket in the amount of \$31,795.77. Councilor Meadows seconded the motion and passed unanimously.

### **ATTORNEY'S REPORT:**

Town Attorney Lee Robbins presented the Council with an amendment to **Ordinance 2021-9 AN ORDINANCE ESTABLISHING COMPENSATION FOR PRINCE'S LAKES EMPLOYEES AND OFFICIALS FOR CALENDAR YEAR 2022**. The purpose is to adopt the revised schedule as being presented.

- Council President Nelson made a motion to approve the amended **Ordinance 2021-9 AN ORDINANCE ESTABLISHING COMPENSATION FOR PRINCE'S LAKES EMPLOYEES AND OFFICIALS FOR CALENDAR YEAR 2022**. Councilor Meadows seconded the motion and passed unanimously.
- Council President Nelson made a motion to suspend the rules and adopt amended **Ordinance 2021-9 AN ORDINANCE ESTABLISHING COMPENSATION FOR PRINCE'S LAKES EMPLOYEES AND OFFICIALS FOR CALENDAR YEAR 2022** on second and final reading. Councilor Montarsi seconded the motion and passed unanimously.

Mrs. Lyden-Giger asked the Council to vote on the salary for the Public Works Supervisor.

- Council Vice President Gallamore made a motion to pay the new Public Works Supervisor an annual salary of \$43,500.00. Councilor Meadows seconded the motion and passed unanimously.

Mr. Robbins informed the Council that when the wastewater rates were increased, our software provider, Keystone, had a glitch and the result was certain Nineveh Conservancy customers were underbilled by \$5200.00 total. Prince's Lakes is the billing provider for Nineveh Conservancy and Nineveh Conservancy is asking for the money. Mr. Robbins thinks Prince's Lakes needs to pay to Nineveh Conservancy the \$5200.00 and draft a letter to those certain customers informing them they owe back payment for services. Mr. Blackwell has already contacted Keystone to resolve the issue. Mr. Montarsi stated he would like to contact Keystone again and see if they are responsible to repay the funds to Nineveh Conservancy. After discussion, the Council is going to wait until a later meeting to make a decision.

Mr. Gallamore stated to the Council that they need to have another planning session soon.

### **OLD BUSINESS:**

### **NEW BUSINESS:**

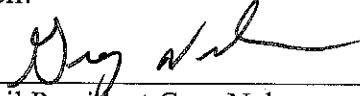
Council Vice President Gallamore made a motion to adjourn. Councilor Montarsi seconded the motion and carried unanimously. The meeting adjourned at 8:56 pm

Respectfully submitted,



Erica Lyden-Giger  
Clerk-Treasurer

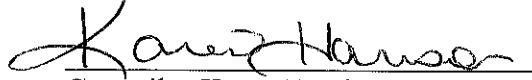
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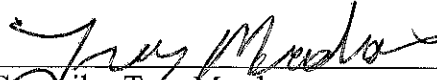
Council President Greg Nelson



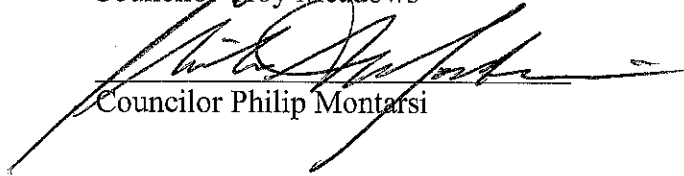
Council Vice President Mike Gallamore



Councilor Karen Harrison



Councilor Troy Meadows



Councilor Philip Montarsi