



## MEETING MINUTES

### *PRINCE'S LAKES TOWN COUNCIL*

PRINCE'S LAKES TOWN HALL, 14 E LAKEVIEW DR, NINEVEH, IN 46164

June 19, 2023

COUNCILORS PRESENT:

COUNCIL PRESIDENT GREG NELSON  
VICE PRESIDENT BRYAN TEARMAN  
COUNCILOR MIKE GALLAMORE  
COUNCILOR KAREN HARRISON  
COUNCILOR PHILIP MONTARSI

CLERK-TREASURER PRESENT:

ERICA LYDEN-GIGER

TOWN ATTORNEY PRESENT:

LEE ROBBINS

STAFF PRESENT:

MARSHAL GREG SOUTHERS  
UTILITES SUPT SCOTT BLACKWELL  
PUBLIC WORKS SUPERVISOR MIKE MILLER

PUBLIC PRESENT:

JACQUELINE MORTON  
KEVIN HARRISON  
CATHERINE GLEASON  
ANTHONY GIGER

Council President Nelson called the meeting to order at 6:30 pm followed by the Pledge of Allegiance

**PUBLIC FORUM:**

David Wilcoxon with the Nineveh Heritage Committee would like to use Town Hall Park to hold the Nineveh Heritage Festival this fall. After discussion, Council agreed to let Mr. Wilcoxon hold the festival at Town Hall Park and Mr. Wilcoxon will get more information about the details and return to the next Council meeting in July.

Amy Norcross with the Nineveh Township Trustee's office would like the Council to know that the Trustee's office has just signed up for a new program called SHIP and would like residents to know about it. The program helps with Medicare part D, which helps with prescription medications.

Jacqueline Morton addressed the Council and said she just moved to Town and would like permission to have chickens. Town Attorney Lee Robbins informed Ms. Morton that she will have to get a variance packet from Town Hall and ask the BZA for an exception.

### **APPROVAL OF MINUTES:**

- Councilor Phil Montarsi motioned to approve the May 15, 2023 Regular Meeting minutes & May 25, 2023 Special Meeting Minutes. Councilor Mike Gallamore seconded the motion and passed unanimously.

### **TOWN MARSHAL REPORT:**

Marshal Greg Southers told the Council that he and Melissa Weathers are going to submit a grant to Indiana Criminal Justice Institute that will pay for new computers and software for e-Tickets. The grant is paid for at 100%. Marshal Southers also received an invoice for \$5,232.00 for new computers if he does not receive the grant. He also said e-Tickets are still not working and his IT department does not know if it is due to air cards or an issue with the computers.

Mr. Robbins opened bids for a 2013 Dodge Durango. Bid #1 was from Sharon Vetang for \$1500.00 and bid #2 is from Mike & Arlene Miller for \$1525.00. Mike and Arlene Miller won the bid.

### **WATER/WASTEWATER REPORT:**

Superintendent Scott Blackwell presented the Council with his report. Mr. Blackwell stated he applied to for a grant for \$95,000.00 to purchase a new sewer vac and trailer, and said he would also like to keep the current vac in order to prevent cross contamination. The bids for the new building have been advertised and will be opened at the next meeting on July 17. Mr. Blackwell stated Invoice Cloud went live last month. They have been working out the kinks and seems to be better now. He is also going to be submitting a new \$4.2 million grant from the Department of Defense Grant for the construction of the new water project. The Town must be recommended in order to be considered for the grant and Mr. Blackwell has been working with Camp Atterbury to obtain that recommendation. It is a 100% coverage for the grant. He also said they need to upgrade their SCADA system and it will cost \$425,000.00 Camp Atterbury will pay \$225,000.00 for their portion and the Town will have to cover \$200,000.00.

Westech had assessed one of the clarifiers and the torque sensors were never hooked up in the thirteen years that they were constructed. That caused a lot of damage and the entire drive must be replaced. Mr. Blackwell said the project will cost at least \$125,000.00 and would like permission to approve the replacement of the clarifiers.

After discussion,

- Councilor Mike Gallamore motioned to approve the replacement of the clarifier for up to \$175,00.00 amount Council President Nelson seconded the motion and passed unanimously.

**STREET DEPARTMENT REPORT:**

Public Works Supervisor Mike Miller said Dave O'Mara did a good job with the paving, but there are a few issues with the sides being too high and Mr. Miller will address that.

Mr. Miller stated the posts at the old concession stand were originally thought to be in good shape, but once the concrete was removed, they could see the post were rotted. Mr. Gallamore said he told the contractor to replace the posts and some additional concrete work. The ADA ramp from the parking lot will be moved closer to a more direct line to the restrooms and concession stand. Mr. Gallamore said he and Councilor Bryan Tearman talked and asked for a quote for path to the basketball court as well. A sidewalk around the concession stand has been poured on three sides, but Mr. Gallamore asked for the fourth side to be poured as well. Discussion was made about the change order.

Mr. Gallamore discussed the walking trail through the woods. Mr. Gallamore would like to have Lochard Tree Service clear a path through the woods and asked Marshal Southers if people who have been ordered community service could help clear the rest of the overgrowth. Mr. Montarsi suggested putting down fibar or mulch on the trail instead of paving a path. Mrs. Lyden-Giger stated she would need specifications to give the representative in order to get a quote.

Mr. Gallamore asked Mr. Miller when he will have quotes to resurface the parking lot and walking trail, Mr. Miller stated he will try to have that next week.

Mr. Tearman stated he needed an approval not to exceed \$13,500.00 in order to purchase lightening equipment for the new basketball court.

Mr. Blackwell asked Council if he could carry over 40 hours of vacation time to be used before the end of the year.

- Councilor Gallamore motioned to approve change order to Stillwater Construction in the amount of \$19,260.00. Council President Nelson seconded the motion and passed unanimously.
- Councilor Gallamore motioned to approve the new side walk quote to Stillwater Construction in the amount of \$13,187.50. Council Vice President Tearman seconded the motion and passed unanimously.
- Councilor Montarsi motioned to approve Scott Blackwell to carry over 40 hours of vacation to be used before the end of the year. Council President Nelson seconded the motion and passed unanimously.

## CLERK-TREASURER REPORT:

Clerk-Treasurer Erica Lyden-Giger presented invoice #9 from HWC for \$43,950.00 This is for the DOD project, mapping/survey, design and permitting.

- Council Vice President Bryan Tearman motioned to approve HWC invoice #9 as presented. Council President Nelson seconded the motion and passed unanimously.

Mrs. Lyden-Giger presented Town, Utilities, May 25, 2023 & June 8, 2023 allowance docket claims and ask the Council for approval in the amounts of \$181,703.76 \$731,019.32, \$38,907.40 \$39,602.69

- Council Vice President Tearman motioned to approve all claims as presented. Council President Nelson seconded the motion and passed unanimously.

Mrs. Lyden-Giger stated the invoice for installing the basketball goals came in \$97.00 higher than originally quoted because the bolts that came with goals were not the right size and the installer needed to drive to the hardware store and purchase more. Mrs. Lyden-Giger asked for approval for \$2,297.00 to Wolverine Project Services.

- Council Vice President Nelson motioned to approve Wolverine Project Services claim as presented. Council Vice President Tearman seconded the motion and passed unanimously.

Mrs. Lyden-Giger present a claim for Davis Electric for \$3,631.00 for the meter base and electrical panel for lighting for the basketball court.

- Council Vice President Tearman motioned to approve Davis Electric claim as presented. Council President Nelson seconded the motion and passed unanimously.

Mrs. Lyden-Giger said she received a call Friday afternoon from Park Garage, they wanted to know if their claim for \$703.50 to fix one of the police officer's brakes could be added to the claims for the month. Mrs. Lyden-Giger asked for approval.

- Council President Nelson motioned to approve Park Garage claim as presented. Council President Tearman seconded the motion and passed unanimously.

## ATTORNEY'S REPORT:

Mr. Robbins presented Council with **Ordinance 2023-02 First Amendment to Ordinance 2022-08** that will amend salary Ordinance 2022-08 and bring it in to compliance what was proposed at the special meeting on May 25, 2023. Mrs. Lyden-Giger had presented schedule A to Council. Mr. Robbins stated the effective date will be the first payroll in July.

Mrs. Lyden-Giger presented Council with **Ordinance 2023-03 An Ordinance to Preapprove Certain Claims**. There is a state statute that authorizes Clerk-Treasurers to pay certain invoices ahead of the Council approval such as utility bills in order to avoid late fees. Mrs. Lyden-Giger

asked Mr. Robbins to include the credit card bill, utility refund payments, and loan payments on this ordinance and ask Council approval for **Ordinance 2023-03 An Ordinance to Preapprove Certain Claims**.

Mr. Robbins stated this is not only statutorily authorized, but also recommend. You always have recurring payments such as utility bills and insurance premiums. Those payments must be paid during regular business.

- Council Vice President Tearman motioned to approve **Ordinance 2023-02 First Amendment to Ordinance 2022-08**. Councilor Montarsi seconded the motion and passed unanimously
- Council President Nelson motioned to approve **Ordinance 2023-03 An Ordinance to Preapprove Certain Claims**. Councilor Montarsi seconded the motion and passed unanimously

### **OLD BUSINESS:**

Mrs. Lyden-Giger stated Planning Commission and Board of Zoning Commission members have taxes taken out of their pay check and they only make \$25.00 per meeting and they might only meet once a year. They would not qualify for a 1099 since they make under \$600.00 a year. Do taxes need to be taken out of that? Mr. Robbins stated that no other community that he works for pays a Planning Commission or Board of Zoning Commission member and suggests eliminating compensation.

After discussion;

- Councilor Montarsi motioned to eliminate compensation to the Planning Commission and BZA volunteer positions with no compensation. Councilor Gallamore seconded the motion and passed unanimously.

### **NEW BUSINESS:**

Mrs. Lyden-Giger told the Council that she and sent them information in their docket about new dental insurance. She and Mr. Tearman have had meetings with our insurance broker about switching dental insurance and adding vision. Mrs. Lyden-Giger had sent Council a spreadsheet showing the cost savings and switching dental and adding vision will save the Town approximately \$1400.00

Mr. Gallamore spoke about the need to hire a new building inspector due to the current building inspector retiring. He had already interviewed a few potential candidates, but for various reasons none of them will work for our needs. Discussion was made about wanting a candidate who is a certified building inspector or someone who will get certified within a certain time frame, and someone who is knowledgeable with building codes to ensure the construction is to code. Mr. Montarsi said he is interested in the position and is willing to become certified. Mr. Montarsi is

going to contact the current building inspector to see if he will help with a raise to \$25.00 an hour and work more flexible hours and help train the new hire. Mr. Montarsi is going to fill out an application and later discussion will be made about a decision.

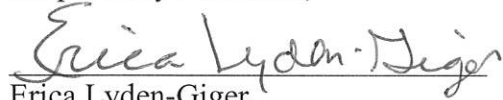
Mr. Gallamore stated the new CCMG is due July 28<sup>th</sup> and he and Mr. Miller are going to work on it with the help from Mrs. Lyden-Giger and the Deputy Clerk-Treasurer.

After discussion;

- Councilor Montarsi motioned to change dental insurance to Principal Life and to add vision. Councilor Gallamore seconded the motion and passed unanimously.
- Council President Nelson motioned to offer Tom Thompson \$25.00 an hour for 16-20 hours per week. Councilor Montarsi seconded the motion and passed unanimously.

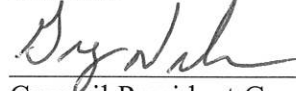
With no further business before the Prince's Lakes Town Council, President Nelson motioned to adjourn at 8:55 pm Councilor Montarsi seconded the motion and carried unanimously.

Respectfully submitted,



Erica Lyden-Giger  
Clerk-Treasurer

Council:



Council President Greg Nelson

Council Vice President Bryan Tearman



Councilor Mike Gallamore



Councilor Karen Harrison



Councilor Philip Montarsi