

MEETING MINUTES
PRINCE'S LAKES TOWN COUNCIL
PRINCE'S LAKES TOWN HALL, 14 E LAKEVIEW DR, NINEVEH, IN 46164
March 15, 2021

COUNCILORS PRESENT: COUNCIL PRESIDENT GREG NELSON
VICE PRESIDENT MIKE GALLAMORE
COUNCILOR TROY MEADOWS
COUNCILOR PHILIP MONTARSI
COUNCILOR KAREN HARRISON

CLERK-TREASURER PRESENT: ERICA LYDEN-GIGER

TOWN ATTORNEY PRESENT: LEE ROBBINS

STAFF PRESENT: WATER SUPT SCOTT BLACKWELL

GUEST SPEAKER: JON QUERY - HWC

PUBLIC PRESENT: PEGGY THOMPSON
DIAN ANKNEY
DAVID BAUMAN

Council President Nelson called the meeting to order at 6:30 pm followed by the Pledge of Allegiance.

GUEST SPEAKER:

Jon Query with HWC informed the Council that the new water tower project is almost completed. They have to get 2 samples from the tank to pass inspection. The warranty for the work starts today and is a 12 month warranty. Mr. Query presented the council with invoices for Division A (Phoenix Fabricators) Pay Application #12 – Amount due is \$26,330.21. The work for this pay application includes site work and systems integration.

Division B (Sub-Surface of Indiana) Pay Application #11 – Amount due is \$33,596.79. The work for this pay application includes modifying the existing 6” main at Nineveh/West Street and abandoning the 3” water main on Hospital Road. Mr. Query also presented the Council with two change orders. The first was on the old existing 20-inch main that had leaked. Sub Surface of Indiana did the repair for \$39,138.36. Water Superintended Scott Blackwell requested 20 additional pressure reducing valves for future use, in the amount of \$5,310.68

- Council President Nelson made a motion to approve claims for Division A (Phoenix Fabricators) Pay Application #12 - \$26,330.21 Division B (Sub-Surface of Indiana) Pay

Application #11 - \$33,596.79 Council Vice President Mike Gallamore seconded the motion and passed unanimously.

- Council President Nelson made a motion to approve the change orders in the amount of \$39,138.36 and \$5,310.68. Councilor Meadows seconded the motion and passed unanimously

Council President Nelson introduced the new Building Inspector, Thomas Thompson. Mr. Thompson asked how the Council would like his reports. Mr. Gallamore informed Mr. Thompson that his reports should be for the entire month and then given to the Council the following month.

PUBLIC FORUM:

Town Attorney Lee Robbins asked if the members of the public were here for the Public Hearing, they responded, "No."

Peggy Thompson addressed the Council about an issue she has discovered. Mrs. Thompson's son passed away and his property has a lien filed against it. Mrs. Thompson informed the Council that the lien has been paid, but never released. Town Attorney Lee Robbins asked to see the lien and informed Mrs. Thompson that the lien was placed by the Nineveh Conservancy and the Town was not able to release the lien. Water Superintendent Scott Blackwell informed Mr. Robbins that the Town now does liens for the Nineveh Conservancy, and this lien was placed before that time, that is why Mrs. Thompson is here now, and wanted to know if we can help her. Mr. Robbins informed Mrs. Thompson that he will contact the attorney for the Nineveh Conservancy and will help get the lien released.

David Bauman spoke about the bill for Union Christian Church and the parsonage. The church's bill over the past 2 years had been higher than the parsonage, but the church does not have as much activity as the parsonage. After some research, Mr. Blackwell stated the church has been being charged the incorrect amount. They should have been billed for a 5/8" meter and they were being billed for a 1" meter.

After discussion,

- Council President Nelson made a motion to give Water Superintendent Scott Blackwell the authority to issue a refund check for Union Christian Church, dating back to 1-1-2018. Councilor Meadows seconded the motion and passed unanimously

APPROVAL OF MINUTES:

- Council President Nelson made a motion to approve the February 22, 2021 Regular Meeting minutes. Councilor Montarsi seconded the motion and passed unanimously.

TOWN MARSHAL REPORT:

Marshal Greg Southers emailed the Council his report

WATER/WASTEWATER REPORT:

Council Vice President Gallamore informed the Council that he, and Mr. Blackwell had a meeting with the Town of Trafalgar about updating the water contract with the Town. There will be a new 20 year contract. One new stipulation is that if the Town of Trafalgar ever sells their water utility, The Town of Prince's Lakes gets first rights of purchase.

Mr. Blackwell updated the Council on the water main leak at the Big Blue River. The new line was not the line that broke, there was a previous line that broke 5 years ago and that is what broke. Sub-Surface of Indiana was working on the line when it broke and was able to fix the line without disruption to customers.

STREET DEPARTMENT REPORT:

Superintendent Alec Burton emailed the Council his report.

CLERK-TREASURER REPORT:

Clerk-Treasurer Erica Lyden-Giger presented the Council with claims as listed:

- Approval of Town Claims - \$142,231.83
 - Approval of Water & WW Claims -\$333,177.24
 - SRF#24 – Reimbursement for Utilities Truck Purchase - \$56,520.00
 - Jerrell Consulting Invoice 2/Final for IOCRA/SRF Water Project \$26,400.00
 - HWC Invoice 2 for Water Audit - \$1040.00
 - AMP request 4 for HWC Invoice 4 for - \$2,800.0
 - SRF Disbursement #38 for HWC invoice 23 for - \$2,500.00
 - SRF Disbursement #39 for HWC invoice 22 for - \$8,598.00
- Council President Nelson made a motion to approve all claims as presented. Councilor Meadows seconded the motion and passed unanimously

Mrs. Lyden-Giger informed the Council that she's been talking to SCI Fiber about switching internet and phone service to them. Currently the Town pays about \$963.71 per month for Century Link, if switched to SCI Fiber, the bill will go down to approximately \$538.60. A savings of around \$5100.00 a year.

After discussion;

- Council President Nelson made a motion to switch vendors from Century Link to SCI Fiber. Councilor Montarsi seconded the motion and passed unanimously

Mrs. Lyden-Giger informed the Council that the Indiana Finance Authority needs an updated Authorized Signer Agreement. IFA still has Mr. Bourne listed as Council President. This

document will authorize Council President Greg Nelson by a vote of the Council to sign documents on behalf of the Town of Prince's Lakes.

After Discussion:

- Mr. Gallamore made a motion to adopt Resolution **2021-1 Authorized Representative Resolution** that authorizes Council President Nelson to sign documents on behalf of the Town of Prince's Lakes for all matters as related to the Indiana Finance Authority. Councilor Meadows seconded the motion and passed unanimously

Mrs. Lyden-Giger also presented the Council with **Ordinance 2021-3 AN ORDINANCE TO TRANSFER FUNDS**. Fund 602 Water Bond & Interest Sinking Fund has a balance of \$59,510.32. She has spoken with Steve Brock and Mr. Blackwell about the fund. Mr. Brock informed Mrs. Lyden-Giger that the funds are no longer needed to be held for the loan and can be transferred. Mr. Blackwell would like the funds moved into fund 603 Water Depreciation. Mrs. Lyden-Giger would like to be able to transfer the funds from fund 602 into 603 and close fund 602.

After discussion;

- Council Vice President Gallamore made a motion to approval **ORDINANCE 2021-3 AN ORDINANCE TO TRANSFER FUNDS**. Councilor Harrison seconded the motion and passed unanimously.
- Council President Nelson made a motion to suspend the rules and adopt **ORDINANCE 2021-3 ORDINANCE TO TRANSFER FUNDS** on second and final. Councilor Meadows seconded the motion and passed unanimously

ATTORNEY'S REPORT:

Mr. Robbins noted no members of the public were present for the Public Hearing. Mr. Robbins asked for a motion to adopt on second and final reading **ORDINANCE 2021-1, AN ORDINANCE TO REESTABLISH A CUMULATIVE CAPITAL DEVELOP FUND AND MAXIUM TAX RATE**

- Council President Nelson made a motion to adopt on second and final reading **ORDINANCE 2021-1, AN ORDINANCE TO REESTABLISH A CUMULATIVE CAPITAL DEVELOP FUND AND MAXIUM TAX RATE** Councilor Montarsi seconded the motion and passed unanimously

Mr. Robbins presented **2021-2, AN ORDINANCE ESTABLISHING A CAPITAL ASSETS POLICY** and asked for a motion on second and final reading.

- Council President Nelson made a motion to adopt on second and final reading **Ordinance 2021-1, AN ORDINANCE ESTABLISHING A CAPITAL ASSETS POLICY** Councilor Montarsi seconded the motion and passed unanimously

Mr. Robbins asked for a motion to accept the bid of Dave O'Mara Contractor Inc in the amount of \$178,679.09 to award the paving contract for the 2021 Road Paving Repair Project to Dave O'Mara Contractor Inc and to authorize Lee Robbins to issue a notice of award and submit the contract to Dave O'Mara Contractor Inc for signature and to authorize Council President Nelson to execute all documents related to the project.

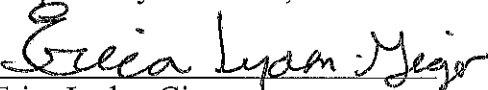
- Council Vice President Gallamore made a motion to accept the bid of Dave O'Mara Contractor Inc in the amount of \$178,679.09 to award the paving contract for the 2021 Road Paving Repair Project to Dave O'Mara Contractor Inc and to authorize Lee Robbins to issue a notice of award and submit the contract to Dave O'Mara Contractor Inc for signature and to authorize Council President Nelson to execute all documents related to the project. Council President Nelson seconded the motion and passed unanimously.

NEW BUSINESS:

Council Vice President Gallamore asked the Council if they are going to do Town Clean Up-Day. The Council agreed to have Town Clean Up-Day. Mr. Robbins informed the Council that the Town will receive \$280,000.00 from the American Rescue Plan. The funds have to be used by 2024 and the funds have not yet been received. Mr. Gallamore informed the Council that they would need to have a planning discussion to decided what to do with the funds. Councilor Harrison asked when Town Hall was going to reopen. Discussion was made and Town Hall will reopen on Monday March 22, 2021.

Councilor Meadows made a motion to adjourn. Council President Nelson seconded the motion and carried unanimously. The meeting adjourned at 7:59 pm

Respectfully submitted,


Erica Lyden-Giger
Clerk-Treasurer

Council:


Council President Council President Nelson


Council Vice President Mike Gallamore

Councilor Troy Meadows


Councilor Philip Montarsi


Councilor Karen Harrison