

MEETING MINUTES
PRINCE'S LAKES TOWN COUNCIL
PRINCE'S LAKES TOWN HALL, 14 E LAKEVIEW DR, NINEVEH, IN 46164
November 16, 2020

COUNCILORS PRESENT: COUNCIL PRESIDENT GREG NELSON
VICE PRESIDENT MIKE GALLAMORE
COUNCILOR TROY MEADOWS
COUNCILOR PHILIP MONTARSI
COUNCILOR KAREN HARRISON

CLERK-TREASURER PRESENT: ERICA LYDEN-GIGER

TOWN ATTORNEY PRESENT: LEE ROBBINS

STAFF PRESENT: NONE

PUBLIC PRESENT: CHRIS ELMORE
CARROLL VAGTS

Council President Nelson called the meeting to order at 6:30 pm followed by the Pledge of Allegiance.

PUBLIC FORUM: *Due to rising concerns with Covid-19 PUBLIC FOURM was closed. However, Carroll Vagts drove down from Michigan to address the Council about being charged for water and wastewater utilities on a vacant lot. Town Attorney Lee Robbins is going to research this issue and contact Carroll Vagts.

Clerk-Treasurer Erica Lyden-Giger presented the Council with invoices for Division A - Phoenix Fabricators Pay Application #8, in the amount of \$125,611.36 which includes tank painting and SCADA system integration - & Division B Sub-Surface of Indiana Pay Application #7 for \$343,983.30 which includes the US-31 jack & bore installation, completion of the pressure reducing valve vaults at Graves Road, Nineveh Road, and Peoga Road, and continued work at the river crossing.

Mrs. Lyden-Giger also presented Council with change orders:

- Division A Change Order #2 – This change order includes the revision of the tank logo to an American flag, replacing the existing gate valve for High Service Pump #3 and painting existing piping/pump bowl, and SCADA system modifications for the Town's new

CLERK-TREASURER REPORT:

Clerk-Treasurer Erica Lyden-Giger presented the Council with claims for the Town in the amount of \$129,882.82

Clerk-Treasurer Erica Lyden-Giger presented the Council with claims for the Water & Wastewater in the amount of \$408,526.47

- After discussion, Council President Nelson made a motion to approve claims for the Town in the amount of \$129,882.82. Councilor Meadows seconded the motion and passed unanimously.
- Council President Nelson made a motion to approve claims for Water and Wastewater in the amount of \$408,526.47. Council Vice President Gallamore seconded the motion and passed unanimously.

Mrs. Lyden-Giger asked the Council to approve the 2021 Holiday schedule.

- Council President Nelson made a motion to approve 2021 & 2022 Holiday schedule and to follow Johnson county Holiday schedule. Council Vice President Gallamore seconded the motion and passed unanimously.

Mrs. Lyden-Giger also presented Council with an Ordinance 2020-4 AN ORDINANCE AUTHORIZING THE TOWN TO BUDGET, APPROPRIATE, AND SPEND GENERAL FUNDS TO PROMOTE THE TOWN.

- Council Vice President Gallamore made a motion to approve Ordinance 2020-4 AN ORDINANCE AUTHORIZING THE TOWN TO BUDGET, APPROPRIATE, AND SPEND GENERAL FUNDS TO PROMOTE THE TOWN. Councilor Meadows seconded the motion and passed unanimously.
- Council President Nelson made a motion to approve Ordinance 2020-4 upon suspension of the rules, on second and final reading, by the Prince's Lakes Town Council on the 16th day of November, 2020 Councilor Meadows seconded the motion and passed unanimously.

Mrs. Lyden-Giger also presented Council with Resolution 2020-1 A RESOLUTION ESTABLISHING A CARES ACT FUND AND IMPLEMENTING POLICIES TO RECEIPT, ACCOUNT FOR, AND TRANSFER CARES ACT PAYROLL REIMBURSEMENTS. Mrs. Lyden-Giger informed the Council that the CARES Act Fund has been created, and the deposit will be receipted into this fund, and Resolution 2020-1 will allow the transfer from the CARES Act fund into the General fund. All forms have been submitted to Indiana Finance Authority and reimbursement has been approved.

- Council President Nelson made a motion to approve Resolution 2020-1 A RESOLUTION ESTABLISHING A CARES ACT FUND AND IMPLEMENTING POLICIES TO RECEIPT, ACCOUNT FOR, AND TRANSFER CARES ACT PAYROLL REIMBURSEMENTS
- Council Vice President Gallamore made a motion to approve Resolution 2020-1 Council President Nelson seconded the motion and passed unanimously.

Mrs. Lyden-Giger would like to offer ACH and e-Check as a payment option. ACH would allow customers to have their bill automatically drafted out of their checking account each month. E-Check would allow customers to have another payment option on the Town's website.

- Council Vice President Gallamore made a motion to approve the use of ACH. Council President Nelson seconded the motion and passed unanimously.

Mrs. Lyden-Giger informed the Council that Mutual Savings Bank Nineveh branch is closing on December 31, 2020. The Trafalgar branch will be the closest branch. The Treasury Management Officer at Mutual Savings Bank is offering free daily courier service to the Town.

Mrs. Lyden-Giger also presented the Council with the renewal proposals for Anthem. Proposal Plan 1 is Anthem Gold Blue Access, which will be .72% increase. Mr. Gallamore informed the Council that he and Mrs. Lyden-Giger met with the Town's insurance representative to discuss the proposed plans.

- Council President Nelson made a motion to approve Anthem Proposal Plan 1, Anthem Gold Blue Access. Councilor Montarsi seconded the motion and passed unanimously.

Mrs. Lyden-Giger also inquired about the uniform allowance for Water and Wastewater employees. Discussion was made about giving Water and Wastewater employees a uniform allowance. Traditionally the Town has given this allowance to those employees and will continue for 2021.

Mrs. Lyden-Giger wanted the Council to know that Trunk-or-Treat was a success. Everyone had a great time and there was a huge turnout. People thanked the Clerk-Treasurer and the Police department for putting on such a fun event. Marshal Southers informed Mrs. Lyden-Giger on the day of Trunk-or-Treat that they had never had as many pictures taken with an officer before that.

ATTORNEY'S REPORT:

Mr. Robbins spoke about Lilly Lane. Doug Payne is the interested party in purchasing the property. Mr. Payne went to Johnson County Land Title to see if they would issue title insurance and they won't. Mr. Payne would like Mr. Robbins to quiet the title to the property. Mr. Robbins informed Mr. Payne that he would consult the Town Council and any fees would be passed on to him. Mr. Payne agreed to pay the fees to Mr. Robbins to quiet the title. Council agreed to allow Mr. Robbins to quiet the title for Mr. Payne. The fees will be tracked separately from Town fees and paid at closing.

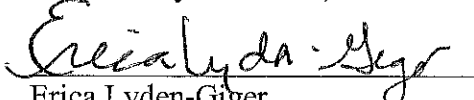
NEW BUSINESS:

Council Vice President Gallamore informed the Council that he spoke with the DNR. He found grant money for Parks. The grant is a 50/50 match. The match can be in the form of labor and volunteer time. Mr. Gallamore has not been able to go over the paperwork at this time. The Council will also have to form a Parks Board.

Mr. Gallamore also spoke about the need to have an Ordinance Compliance Officer. Charlie Bourne has expressed interest in the position. Mr. Gallamore would like the Council to consider Mr. Bourne on an interim basis until a Building Inspector can be hired. Mr. Robbins suggested having the position work 15 hours per week not to exceed 20. The Council agreed to hire Mr. Bourne as Interim Ordinance Compliance Officer. Mr. Robbins also spoke about the Building Inspector position being an employee of the Planning Commission and should be paid out of the Planning Commissions' budget. Fee schedules also should be revised by the Planning Commission and approved by the Council. Mr. Nelson asked Mr. Robbins to write an ad to be placed in the Daily Journal for the Building Inspector position.

Council Vice President Gallamore made a motion to adjourn. Councilor Meadows seconded the motion and carried unanimously. The meeting adjourned at 7:35 pm

Respectfully submitted,


Erica Lyden-Giger
Clerk-Treasurer

Council:


Council President Council President Nelson

Council Vice President Mike Gallamore


Councilor Troy Meadows

Councilor Philip Montarsi


Councilor Karen Harrison