

MEETING MINUTES
PRINCE'S LAKES TOWN COUNCIL
PRINCE'S LAKES TOWN HALL, 14 E LAKEVIEW DR, NINEVEH, IN 46164
November 21, 2022

COUNCILORS PRESENT:	COUNCIL PRESIDENT GREG NELSON VICE PRESIDENT MIKE GALLAMORE COUNCILOR KAREN HARRISON COUNCILOR BRYAN TEARMAN
COUNCILORS ABSENT:	COUNCILOR PHILIP MONTARSI
CLERK-TREASURER PRESENT:	ERICA LYDEN-GIGER
TOWN ATTORNEY PRESENT:	LEE ROBBINS
STAFF PRESENT:	MARSHAL GREG SOUTHERS UTILITES SUPT SCOTT BLACKWELL PUBLIC WORKS SUPERVISOR MIKE MILLER
PUBLIC PRESENT:	ARLENE MILLER BRIDGETTE CHETOUI DENNIS BLESSING KEVIN HARRISON

Council President Nelson called the meeting to order at 6:30 pm followed by the Pledge of Allegiance

PUBLIC FORUM:

APPROVAL OF MINUTES:

- Council President Greg Nelson made a motion to approve the 2023 Adoption Meeting & October 17, 2022 Regular Meeting Minutes. Councilor Bryan Tearman seconded the motion and passed unanimously.

TOWN MARSHAL REPORT:

Marshal Greg Southers gave his report. Marshal Southers asked Council to ratify and approve the donation of a silent auction basket for Indian Creek Elementary School on October 27, 2022. Marshal Southers informed the Council that he and his deputies attended classroom work on active shooter training, they will attend hands on training in January or February. Body cams are

working properly and the women's self defense class will be in January 2023. Marshal Southers also needs to sell an old police vehicle. Town Attorney Lee Robbins stated he will need to publish a public notice asking for sealed bids.

- Council President Nelson motioned to ratify and approve the donation of a silent auction basket for Indian Creek Elementary School on October 27, 2022 amount of \$138.31
Councilor Tearman seconded the motion and passed unanimously.

WATER/WASTEWATER REPORT:

Superintendent Scott Blackwell presented the Council with his report, a comparison of our utility rates to other surrounding communities and a fact sheet stating the percentages of where our water gets sold to.

Mr. Blackwell showed the Council plans for a new utilities office and asked to be able to move forward and be able to sign the service agreement at the next meeting. He will then be able to apply for grants for the construction. He will publish a notice asking for bids around March 2023 and hopefully break ground summer of 2023. Council Vice President Mike Gallamore reminded the Council that in one of their planning sessions, constructing a new building was part of the three-to-five-year plan. Mr. Blackwell stated we have the money to completely fund the project, but wants to go after grants to help. Councilor Harrison asked where they will be working once the building is torn down and during construction. Mr. Blackwell stated he will need to rent a construction trailer during for the duration of the project. Mr. Nelson told Mr. Blackwell to go ahead and proceed with Curry and Associates to finalize blue prints and draw up the service agreement to be signed next month.

Mr. Blackwell informed the Council that he will have a meeting with our software vendor to discuss a new billing program which would allow for online billing. Mr. Gallamore stated they have discussed this in the past and want to have that service.

Mr. Blackwell informed the Council that he is starting to lose team members due to other communities paying more and having a better benefits package. Discussion was made about employee retention, benefits program, retaining current employees and having the need for a utility pay scale. Councilor Tearman stated he and Mr. Blackwell are going to have a set meeting to get a pay scale set for utility employees and Councilor Phil Montarsi is going to help.

Mr. Blackwell also stated he would like the new utility deposit and installation fee rates to take effect January 1, 2023

STREET DEPARTMENT REPORT:

Public Works Supervisor Mike Miller spoke about getting the drivers line up for snow removal, the trucks are ready for winter and he has enough salt and sand for the roads. Mr. Gallamore asked Mr. Miller if he had done anything with the expanding the walking trail. Mr. Miller stated he was waiting until the leaves fell to get a better view of the area and Mr. Gallamore said he would like to walk the property with him to map out the new path. Mr. Gallamore also said work on the old concession stand at the ball diamonds will not start until spring.

CLERK-TREASURER REPORT:

Clerk-Treasurer Erica Lyden-Giger presented Town & Utilities claims and ask the Council for approval in the amount of \$138,214.63 and \$296,169.67

- Council President Nelson motioned to approve claims for Town & Utilities as presented in the amount of \$138,214.63 and \$296,169.67 Council Vice President Gallamore seconded the motion and passed unanimously.

Mrs. Lyden-Giger presented the October 27, 2022 & November 10, 2022, allowance docket and asked the Council for approval in the amount of \$32,156.61 & \$37,260.14

- Council President Nelson motioned to approve the October 27, 2022 allowance docket in the amount of \$32,156.61 & November 10, 2022 allowance docket in the amount of \$37,260.14. Council Vice President Gallamore seconded the motion and passed unanimously.

Mrs. Lyden-Giger informed the Council that the previous HWC invoice #1 was approved for \$1575.00, but there was a second invoice for \$950.00 that needs approved. Mrs. Lyden-Giger also asked for approval for HWC invoice #2 for \$16,425.00

- Council President Nelson motioned to approve HWC invoice #1 for an additional \$950.00 and a total of \$2525.00 Council Vice President Gallamore seconded the motion and passed unanimously.
- Council President Nelson motioned to approve HWC invoice #2 for an additional \$16,425.00. Council Vice President Gallamore seconded the motion and passed unanimously

Mrs. Lyden-Giger said when Sweetwater Plumbing installed the new water fountain at Town Hall Park, the water fountain had to be turned and the ADA portion was no longer on the concrete. When Foley Custom Concrete was installing the new walkway in front of Town Hall, Mrs. Lyden-Giger asked them to add a concrete pad for the ADA water fountain. Mrs. Lyden-Giger asked for an approval for \$375.00 for Foley Custom Concrete for the ADA pad. Mrs. Lyden-Giger also informed the Council that Sweetwater Plumbing had emailed the invoice for installing the water fountain to the wrong email address and was never received. The owner had brought in the invoice after the cutoff date to make it on November's docket. Mrs. Lyden-Giger asked the Council to approve Sweetwater Plumbing in the amount of \$365.00. Mrs. Lyden-Giger told the Council she received the quote from Little Tykes for the fibar for both playgrounds in the amount of \$11,005.00. She also told the Council that the Town received a \$2500.00 grant from SCI REMC for Operation Round Up that she and Mr. Gallamore had worked on and submitted. We can use the funds to help pay for the fibar to resurface the playgrounds to be in ADA compliance. Mrs. Lyden-Giger also informed the

Council that Johnson County Council adopted a new LIT in August, and the Town will be receiving \$59,144.00 in 2023 for EDIT fund.

- Council President Nelson motioned to approve Foley Custom Concrete for \$375.00 Councilor Vice President Gallamore seconded the motion and passed unanimously
- Council President Nelson motioned to approve the Sweetwater Plumbing invoice for \$365.00 Councilor Vice President Gallamore seconded the motion and passed unanimously
- Council Vice President Gallamore motioned to approve the fibar invoice for \$11,005.00 Council President Nelson Vice seconded the motion and passed unanimously

Mr. Tearman present the Council with an Emergency Evacuation Plan in the event East Lake Dam fails. A copy of the plan will be kept in every department office.

ATTORNEY'S REPORT:

Mr. Robbins presented the Council with ordinance 2022-5 **AN ORDINANCE OF THE PRINCE'S LAKES TOWN COUNCIL TO ESTABLISH A PARKS AND RECREATION BOARD.**

Mr. Robbins stated that in order to apply for certain grants a park board must be established, but establishing a park board does not mean having to create a parks department.

- Council Vice President Gallamore motioned to introduce and adopt on first and final reading Ordinance 2022-5 AN ORDINANCE OF THE PRINCE'S LAKES TOWN COUNCIL TO ESTABLISH A PARKS AND RECREATION BOARD. Councilor Tearman seconded the motion and passed unanimously

Mr. Robbins present ordinance 2022-6 **AN ORDINANCE CREATING DEPARTMENT OF DEFENSE GRANT FUND.**

- Council President Nelson motioned to introduce and adopt on first and final reading Ordinance 2022-6 AN ORDINANCE OF THE PRINCE'S LAKES TOWN COUNCIL TO CREATE A DEPARTMENT OF DEFENSE GRANT. Councilor Tearman seconded the motion and passed unanimously.

Mr. Robbins asked for the approval the payment to Gosman Construction Inc \$17,000 for work demolishing the structure and clearing debris at 876 Lakeview Dr. An invoice has not been submitted yet, but is asking Council to authorize Clerk-Treasurer Erica Lyden-Giger to pay the invoice if received before the next Council meeting.

- Council President Nelson motioned to authorize Clerk-Treasurer Erica Lyden-Giger to pay Gosman Construction Inc in the amount of \$17,000.00 if the invoice is received before the next Council meeting. Councilor Tearman seconded the motion and passed unanimously.

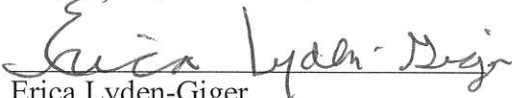
Mr. Robbins presented the Council an ordinance to stagger elections for Council members to prevent the possibility of five new members being elected at the same time. Discussion was made on how to accomplish that task, but no resolution was able to be completed. Councilors will review more information given to them by Mr. Robbins and address the issue at a later meeting.

OLD BUSINESS:


NEW BUSINESS:

With no further business before the Prince's Lakes Town Council, Council Vice President Gallamore motioned to adjourn at 9:08 pm. Council President Nelson seconded the motion and carried unanimously.

Respectfully submitted,


Erica Lyden-Giger
Clerk-Treasurer

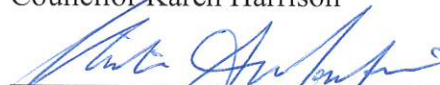
Council:

Council President Greg Nelson



Council Vice President Mike Gallamore



Councilor Karen Harrison



Councilor Philip Montarsi



Councilor Bryan Tearman